

PURE BHUTAN

Incoming Material Visual Inspection Record
Raw Material: Alcohol | Department: Quality Control

1. Shipment and Supplier Information

Date Received	07/09/2025	Time Received	06:24 PM
Supplier	Junction Mart	Contact Person	Rabgay
Product Name	Vodka	Brand / Description	AWP Raven Vodka
Invoice / Journal No.	Bill NO: WL27391	Purchase Order No.	
Supplier Lot / Batch No.		Internal Receiving No.	114

2. Quantity and Packaging Details

Sl. no	Units / Cases Received	Expected Qty	Received Qty	Container Condition	Result
1)	5 units	5	5	Good	Pass

3. Packaging and Visual Inspection

Inspection Item	Acceptance Criteria	Observation	Result
Outer cartons / cases	Clean, dry, no damage	✓	Pass
Bottle / container integrity	No cracks, chips, or breakage	✓	Pass
Seal / closure condition	Intact and tamper-evident	✓	Pass
Label legibility	Clear and correct	✓	Pass
Leakage	No leakage observed	✓	Pass
Product appearance	Clear; no visible foreign matter	✓	Pass

4. Document Review and Quarantine Status

Material Placed Under Quarantine	Yes/ No ✓	Quarantine Label Applied	Yes / No ✓
Quarantine Area / Location	Chang ram bog	Storage Conditions Acceptable	Yes / No ✓

5. QC Disposition

Select one final status after review of receipt details, packaging condition, and supporting documents.

Final Status	Approved / Hold / Rejected	Date of Decision	08/09/25
Reviewed By	Yangden Drolma	Signature / Initials	Yangden

6. Remarks / Discrepancies / Corrective Action

Record any quantity discrepancy, damaged bottles, missing documents, hold status, or rejection details.

N/A

7. Verification Record

Receiver Name	Rabgay	Receiver Signature / Initials	Rabgay
QC Reviewer Name	Yangden Drolma	QC Signature / Initials	Yangden